

**ORGANIZATIONAL BUDGET** For Current Fiscal Year Beginning (month/date): \_\_\_\_\_

Name of the organization:	
<b>EXPENSES</b>	<b>Total</b>
1 Salaries and Wages	\$
2 Fringe Benefits & Payroll Taxes	
3 Contract Services/Professional Fees	
4 Insurance	
5 Taxes	
6 Rent & Utilities	
7 Equipment	
8 Supplies	
9 Staff/Board Development	
10 Travel/Related Expenses	
11 Printing & Copying	
12 Telephone/Fax/Internet Service	
13 Postage & Delivery	
14 Other: List	
15	
16 other	
17	
<b>TOTAL Organizational Expenses</b>	<b>\$</b>

	<b>INCOME</b>	<b>Anticipated</b>	<b>Committed</b>	<b>Total</b>
18	Government Grants	\$	\$	\$
19	Foundations			
20	Corporations			
21	Religious Institutions			
22	Other campaigns			
23	Individual Contributions			
24	Fundraising Events/Products			
25	Membership Income			
26	In-kind support			
27	Other: List			
28				
29				
30				
	<b>TOTAL Organizational Income</b>			<b>\$</b>

## **NARRATIVE FOR ORGANIZATIONAL BUDGET**

***You must attach a budget narrative; please be as specific as possible, describing line by line. The Budget Narrative explains the line items and how you arrived at your numbers.***

*\*If your organization exceeds the budget limit of \$250,000, please include an explanation as to why you are seeking funding from the Hawai'i People's Fund. If an explanation is not included in the budget narrative, the submitted proposal will not be considered.*

*If you have any questions about completing an organizational budget, please contact Hawai'i People's Fund at (808) 398.8662 • [peoples@lava.net](mailto:peoples@lava.net)*